

Minutes of the meeting of the  
**Spelthorne JOINT COMMITTEE**  
held at 6.30 pm on 21 March 2022  
at Council Chamber, Spelthorne Council Offices, Knowle Green, Staines -  
upon-Thames, TW18 1XB.

These minutes are subject to confirmation by the Committee at its next meeting.

**Surrey County Council Members:**

- \* Alison Todd (Vice-Chairman)
- \* Maureen Attewell
- Robert Evans
- \* Sinead Mooney
- \* Joanne Sexton
- Denise Turner-Stewart
- Buddhi Weerasinghe

**Borough / District Members:**

- \* Cllr Lawrence Nichols (Chairman)
- \* Cllr Chris Bateson
- Cllr John Boughtflower
- \* Cllr Naz Islam
- Cllr Olivia Rybinski
- \* Cllr Richard Smith-Ainsley

\* In attendance

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**27/21 APOLOGIES FOR ABSENCE [Item 1]**

Apologies were received from Cllr Evans, Cllr Todd, Cllr Weerasinghe and Cllr Rybinski.

**28/21 MINUTES FROM PREVIOUS MEETING [Item 2]**

The minutes of the meeting held on 22 November 2021 were agreed.

**29/21 DECLARATIONS OF INTEREST [Item 3]**

There were no declarations of interest.

**30/21 DECISION TRACKER (FOR INFORMATION) [Item 4]**

The decision tracker was noted.

**31/21 ECO PARK UPDATE (FOR INFORMATION) [Item 5]**

The chairman gave a short verbal update regarding the status of the EcoPark in Charlton.

The gasifier is yet to receive an Acceptance Certificate from the Independent Certifier. The council and SUEZ have not resolved their contractual

differences and so remain set for arbitration. The arbitration process has now started and is bound by confidentiality. It is a multi-stage process which will culminate in a hearing next July.

**32/21 PETITIONS [Item 6]**

No petitions were received.

**33/21 WRITTEN MEMBER QUESTIONS [Item 7]**

No questions were received.

**34/21 WRITTEN PUBLIC QUESTIONS [Item 8]**

**Declarations of Interest:** None

**Petitions, Public Questions/Statements:** Two questions were received by the deadline. The full questions and officer responses were included in the supplementary paper published on 18 March.

Mr McLuskey asked the following supplementary question:  
How can the statement made in the response to question 1 match the reality of the two plans that show how much the restoration scheme has changed?

The Chairman stated that the scheme agreed in 2018 is the one that is being monitored and enforced. The County Council officers involved have been clear that enforcement is going to plan.

Cllr Evans (Stanwell and Stanwell Moor) offered to meet Mr McLuskey to go through the issues again. The Committee Officer undertook to provide further background information to the local Member.

It was noted that the Principal Environment enhancement Officer at SCC would be happy to talk to any Spelthorne member about quarry recovery.

**35/21 UPDATE OF CIL FUNDING FOR VARIOUS PROJECTS (EXECUTIVE FUNCTION - FOR DECISION) [Item 9]**

**Declarations of Interest:** None

**Officers attending:** Joanna Ghazaleh, Infrastructure Delivery Coordinator

**Petitions, Public Questions/Statements:** None

**Member discussion – key points:**

In response to a question from Cllr Smith-Ainsley (Laleham and Shepperton Green), the officer clarified that money for the A308 (which is not forecast to be completed until 2025/26) would be paid out over the lifetime of the project rather than up-front.

**Resolved:**

The Joint Committee (Spelthorne):

- (i) Noted the contents of the CIL Progress Report at Annex A.

Reasons for recommendations:

Annex A provides an update on active CIL projects but there are currently no new applications for the Joint Committee to consider.

**36/21 HIGHWAYS UPDATE (EXECUTIVE FUNCTION - FOR DECISION) [Item 10]**

**Declarations of Interest:** None

**Officer attending:** Zena Curry, Highways Engagement and Commissioning Manager, SCC

**Petitions, Public Questions/Statements:** None

**Member discussion – key points:**

The Engagement and Commissioning Manager outlined the draft budget report, the funds available for Members and the proposed ITS scheme list (Annex 1). The Stakeholder Engagement Officer had been in touch with County Members to gather their local priorities for expenditure. Additional funds had also been made available county-wide to cover road safety outside schools.

In response to questions from members about items included on the full ITS list (Annex 2), the officer clarified that for 2023/24 the Stakeholder Engagement Officer would be speaking to members from mid-May about which scheme they would like to promote for prioritisation in the context of the new process that is being developed and which would take account of the Greener Futures policy, scheme deliverability, and more engagement across communities. Old schemes still on the ITS list can be reviewed or new ones considered, taking into account how residents' wishes may have changed since old schemes were originally added to the list. Feasibility and design will start from December 2022, for delivery from April 2023 onwards.

The ITS list does not include maintenance projects.

Clarification was given on the elements contributing to the costs of schemes, including full design, supervision, traffic management for safe construction, advertisement of Traffic Regulation Orders, electrical work e.g. Belisha beacons, movement of underground utilities, 'civils' works such as tactile paving, and safety audits. Contracts are benchmarked and compared with similar local authorities, and all are competitively tendered.

It was noted that Sheepwalk could be removed from item 7 in Annex 2 as the issue had now been resolved with the installation of bollards.

A written response would be provided to Cllr Bateson's (Staines South) question about the Buckland School scheme.

**Resolved:**

The Joint Committee (Spelthorne):

General

- (i) Noted that the Joint Committee's devolved highways budget for capital works in 2022/23 is £609,873, as agreed by Cabinet on 22<sup>nd</sup> February 2022.
- (ii) Agreed that the devolved capital budget for highway works be used to progress both capital improvement schemes and member capital allocation as detailed in section 1.
- (iii) Authorised that the Highway Engagement & Commissioning Manager in consultation with county members, to be able to reallocate budget to reserve schemes should there be a need to change the programme.
- (iv) Authorised that the Highways Engagement and Commissioning Manager in consultation with county members, be able to allocate any additional funding for schemes, in accordance with any guidance issued surrounding that funding.

#### Capital Improvement Schemes

- (v) Agreed that the capital improvement schemes allocation for Spelthorne be used to progress the Major Integrated Transport Schemes programme set out in Annex 1.
- (vi) Authorised that the Highways Engagement and Commissioning Manager be able to vire money between the programme of schemes agreed in Annex 1, if required.
- (vii) Agreed that Highways Engagement and Commissioning Manager, in line with the Scheme of Delegation, is able to progress any scheme from the Major Integrated Transport Schemes programme, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes. Where it is agreed that a scheme will not be progressed, this will be reported back to the appropriate county member.

#### Member Capital Allocation

- (viii) Noted that, £50,000 is allocated to each divisional member. Up to £15,000 of this could be allocated to minor ITS, or all £50,000 on capital maintenance (recommended option). The schemes are to be agreed by county members in consultation with the Stakeholder Engagement Officer.

#### Revenue Maintenance

- (ix) Noted that the members will continue to receive a Member Local Highways Fund (revenue) allocation of £7,500 per county member to address highway issues in their division.
- (x) Agreed that revenue works are to be managed by the Highway Maintenance team on behalf of and in consultation with county members.

Reasons for recommendations:

To agree, a programme of highways works in Spelthorne for 2022/23, funded from budgets available to enable schemes and works to progress.

## **37/21 PARKING REVIEW (EXECUTIVE FUNCTION - FOR DECISION) [Item 11]**

**Declarations of Interest:** None

**Officer attending:** Jack Roberts, Engineer, Parking Project and Enforcement Team, SCC

**Petitions, Public Questions/Statements:** None

**Member discussion – key points:**

The officer reminded members that the recommendations would lead to the advertisement of the proposed new restrictions. There would still be an opportunity for residents to submit comments and objections before the final list of new restrictions is confirmed.

Members welcomed the report and thanked the officer for his hard work in managing the Parking Review process.

**Resolved:**

The Joint Committee (Spelthorne) agreed:

- (i) the proposed amendments to on-street parking restrictions in Spelthorne as described in this report and shown in detail on drawings in annexes A-G are agreed.
- (ii) the intention of the county council to make an order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Spelthorne as shown on the drawings in annexes A-G are advertised and that if no objections are maintained, the orders are made.
- (iii) if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking and traffic enforcement team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor. An additional member may be invited for comment.

Reasons for recommendations:

It is recommended that the parking restrictions are implemented as detailed in Annexes A-G. They will make a positive impact towards:

- Road safety
- Access for emergency vehicles
- Access for refuse vehicles
- Easing traffic congestion
- Better regulated parking
- Better enforcement
- Better compliance

## **38/21 FORWARD PROGRAMME [Item 12]**

The Forward Plan was noted.

**39/21 DATE OF NEXT MEETING [Item 13]**

18 July 2022.

Meeting ended at: 7.20 pm

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**Chairman**